

**JACKSON COUNTY AUDITOR  
APPLICATION FOR CONVERSION**

THIS FORM IS TO BE USED WHEN CONVERTING A MANUFACTURED HOME TO REAL ESTATE  
**THE ACTIVE TITLE MUST ACCOMPANY THIS FORM**

REAL ESTATE OWNER(S) \_\_\_\_\_  
 LOCATION ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 PARCEL NUMBER \_\_\_\_\_  
 \_\_\_\_\_

MOBILE HOME OWNER(S) \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_

Phone No:  Make:  Year:   
 Serial No.  Title No:  Model:   
 Number of Bedrooms  Number of Bathrooms   
 Heating/Cooling Element  Fireplace-Gas or Wood

**REQUIREMENTS:**

1. ATTACHED TO A SOLID FOUNDATION THAT EXTENDS BELOW THE FROST LINE ( APPROX. 30 IN.)
2. PERMANENT UTILITIES HOOKED UP
3. HITCH REMOVED
4. WHEELS AND AXLES REMOVED

YES	NO

**\*\*ATTACH PHOTO OF EACH SIDE OF HOME SHOWING FOUNDATION AND OTHER REQUIREMENTS**

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED   
 DENIED

\_\_\_\_\_  
 SIGNATURE OF COUNTY APPRAISER DATE

Manufactured Home Section  Remove from files and do not bill mobile home taxes for tax year

Completed by \_\_\_\_\_ Auditor Deputy \_\_\_\_\_ Date

Real Estate Section  Make arrangements for appraisal and place on tax year \_\_\_\_\_ duplicate.

Completed by \_\_\_\_\_ Auditor Deputy \_\_\_\_\_ Date

Manufactured Home receives Homestead \_\_\_\_\_ YES \_\_\_\_\_ NO  
 Manufactured Home receives Owner Occupancy Credit \_\_\_\_\_ YES \_\_\_\_\_ NO

as their receipt for surrender of their title. If any questions or problems arise, owner must show this receipt.

PLEASE NOTE: Upon completion of this application, the manufactured home owner will receive a copy of this